

LEARNER REGISTRATION DOCUMENT

Reebok Education offers three entry level short courses for those wanting to enter the exciting world of fitness as a Personal Trainer, Fitness Instructor or Group Instructor (Aerobics). Reebok Education is also the only licensed provider of vendor-based Reebok fitness training programmes (e.g. *CycleReebok*, *ReeBall*, *RepReebok* and *WalkReebok*). In addition, we offer a wide range of continuous education programmes that are linked to specific exercise formats (e.g. *Aqua Aerobics*, *Dynamic Flexibility* and *Martial Arts*).

There is a great deal of confusion surrounding the *National Qualifications Framework* (NQF) and the accreditation and registration of learning programmes and qualifications. This confusion is often relied upon by unscrupulous providers in order to undermine the value, appropriateness and necessity of short course training programmes. Short course training programmes are a legitimate and highly necessary form of training and skills development in all sectors. **Short course training programmes are absolutely sufficient for the initial and continuous training of fitness professionals for the local South African and international fitness markets.** Where professional registers (like 'REPS' in the United Kingdom, Europe, Australia and New Zealand) exist, these professional registering bodies will stipulate the breadth and depth of learning required for participation as a particular fitness professional (e.g. a Personal Trainer or Aerobics Instructor) and may require you to realise additional learning but your entry-level short course training will give you **immediate access** to the health and fitness sector while you acquire the additional learning units required to allow you to operate in the position that you want to. You may have to begin as an instructor on the floor while you realise the additional learning units (in the country you find yourself in) to satisfy accreditation benchmarks for say Personal Trainers or Aerobic Instructors and this experience can be very useful to you in finding the right position for yourself. Every country will have slightly different requirements since there is no global registering body for fitness professionals and so you would do better to add on the extra learning units required (if any) in the country in which you want to work. **For the South African context, these short course training programmes are more than sufficient to be employed as a Fitness Instructor, Personal Trainer or Group Instructor (Aerobics).**

Not all learning experiences satisfy the technical benchmark for full qualification status on the NQF because of the limited duration of the learning involved (less than 1200 hours in an academic year). Recognising that not all forms of training require 1200 hours of learning to achieve the desired training outcome, the South African Qualifications Authority (SAQA) are very clear on the viability and necessity for quality short course learning programmes in order to address specific short term forms of training required in most industrial sectors. **If you have any doubts about the legitimacy of, and necessity for, short course training log onto the SAQA website at <http://www.saqa.co.za> and search for a document entitled "Criteria and Guidelines for Short Courses and Skills Programmes".** Also, the NQF level (reflecting the difficulty and complexity) of a learning experience and the duration (how long it takes) of a learning experience should not be confused. The Reebok short courses present material that straddles NQF Levels 4, 5 and 6 and are therefore accessible to late high school (after Grade 10) learners but are most appropriate to post-high school (after Grade 12) education and training.

To build up a learning experience or qualification that constitutes 1200 hours of learning in a single academic cycle simply for the sake of registering a qualification of the NQF where the vocational sector requires far less than this (in terms of breadth and depth of knowledge and skills) is not only wasting learners' time and money but also fails to recognise how useful focused and well constructed short courses can be in providing candidates with an authentic, sufficient and relevant entry to a particular career pathway.

This registration form will give you an indication of the various courses as well as the fee structures, including payment details and payment options. Early registration is advisable since course commencement is subject to sufficient registrations being received. We would be happy to answer any further queries you may have regarding registration, payment, academic preparedness and career guidance.

This application form is comprised of 6 sections. Please read the instructions carefully and complete all the necessary sections. Contact Reebok Education Head Office once you have completed all sections of the form to discuss delivery of the form to Reebok Education.

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Checklist:

Your application to Reebok Education (Pty) Ltd will not be considered if it is incomplete or incorrect, or if the correct documentation is not attached. Please use this checklist:

1. Have you completed all the relevant sections of this form correctly?
2. Have you signed this form? (Unsigned forms will not be processed).
3. If you are under 21, has a parent/legal guardian signed this form?
4. Have you made the necessary payments?
5. Have you enclosed/faxed a copy of your proof of payment with this form?
6. Have you enclosed/faxed a certified copy of your identity document with this form?
7. Have you enclosed/faxed a certified copy of your admission exemption certificate OR your RPL exemption evidence with this form?

A Reebok South Africa Company

Director: B Vosloo Registration: 1994/007107/07

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Website: www.reebokeducation.co.za

SECTION A: LEARNER DETAILS

- To be filled in by all learner applicants.
- Please print clearly and ensure that all details are correct.

Surname		Name	
ID Number		Gender	
Physical Address Dom cilium Catani Et Executants			
Postal Address			
Province		E-mail Address	
Telephone (House)		Disabilities	
Telephone (Work)			
Mobile			
T-Shirt Size For Personal Training and Group Training Short Course Programmes only	<input type="checkbox"/> Small <input type="checkbox"/> Medium <input type="checkbox"/> Large <input type="checkbox"/> X-Large	How Did You Hear About Us?	<input type="checkbox"/> Health Club <input type="checkbox"/> Friend <input type="checkbox"/> Website <input type="checkbox"/> Other: _____

SECTION B: SHORT COURSE PROGRAMME SELECTIONS

- To be filled in by all learner applicants.
- Please tick your short course programme selections.
- Please ensure that you are familiar with the admission requirements for the short course programmes and that you are able to provide proof that you satisfy the admission requirements.
- An administration fee of R1000.00 is payable upon registration, please ensure that you provide a copy of proof of payment when submitting the forms. This amount will be deducted from the total course fee and secures your place!

* 5% discount for fully paid * programme before or on commencement

<input type="checkbox"/> Fundamentals of Human Body Science Price: R5 200.00 5% cash or two equal payments Admission Requirement: South African Grade 10 <u>and</u> at least 16 years old or an equivalent Recognition of Prior Learning (RPL) exemption.	<input type="checkbox"/> Personal Training Short Course Programme Price: R11 800.00 5% cash or R 12 100.00 terms Admission Requirement: South African Grade 10 <u>and</u> at least 16 years old or an equivalent Recognition of Prior Learning (RPL) exemption PLUS concurrent registration on the Basic Science Short Course Programme or the successful completion of the Basic Science Short Course programme, or an equivalent Recognition of Prior Learning (RPL) exemption.
<input type="checkbox"/> Aerobics, Body Conditioning, Step (Group training) Please circle the programme you are registering for Price: R3 420.00 Each Admission Requirement: South African Grade 10 <u>and</u> at least 16 years old or an equivalent Recognition of Prior Learning (RPL) exemption PLUS concurrent registration on the Basic Science Short Course Programme or the successful completion of the Basic Science Short Course programme, or an equivalent Recognition of Prior Learning (RPL) exemption.	<input type="checkbox"/> Cycle Reebok Short Course Programme Price: R3 420.00 Admission Requirement: South African Grade 10 <u>and</u> at least 16 years old or an equivalent Recognition of Prior Learning (RPL) exemption.
<input type="checkbox"/> Aqua Aerobics Short Course Programme Price: R3 420.00 Admission Requirement: South African Grade 10 <u>and</u> at least 16 years old or an equivalent Recognition of Prior Learning (RPL) exemption PLUS concurrent registration on the Basic Science Short Course Programme or the successful completion of the Basic Science Short Course programme, or an equivalent Recognition of Prior Learning (RPL) exemption.	<input type="checkbox"/> Martial Arts Short Course Programme Price: R3 420.00 Admission Requirement: South African Grade 10 <u>and</u> at least 16 years old or an equivalent Recognition of Prior Learning (RPL) exemption.
<input type="checkbox"/> Dynamic Flexibility Short Course Programme Price: R3 420.00 Admission Requirement: South African Grade 10 <u>and</u> at least 16 years old or an equivalent Recognition of Prior Learning (RPL) exemption.	<input type="checkbox"/> Reebok Flexible Strength Short Course Programme Price: R3 420.00 Admission Requirement: South African Grade 10 <u>and</u> at least 16 years old or an equivalent Recognition of Prior Learning (RPL) exemption.
<input type="checkbox"/> ReeBall Short Course Programme Price: R3 420.00 Admission Requirement: South African Grade 10 <u>and</u> at least 16 years old or an equivalent Recognition of Prior Learning (RPL) exemption.	<input type="checkbox"/> Walk Reebok Short Course Programme Price: R3 420.00 Admission Requirement: South African Grade 10 <u>and</u> at least 16 years old or an equivalent Recognition of Prior Learning (RPL) exemption.

SECTION C: PAYMENT DETAILS

1. All learner applicants must take note of and/or fill in this section.

The following courses **must be paid for in full** prior to attendance at the first session:

Fundamentals of Human Body Science	R5 200.00	Cycle Reebok Short Course Programme	R3 420.00
Aqua Aerobics Short Course Programme	R3 420.00	Martial Arts Short Course Programme	R3 420.00
Dynamic Flexibility Short Course Programme	R3 420.00	Reebok Flexible Strength Short Course Programme	R3 420.00
ReeBall Short Course Programme	R3 420.00	Walk Reebok Short Course Programme	R3 420.00
Rep Reebok Short Course Programme	R3 420.00		

* 5% discount offered on all payments up front

The following courses can either be paid in full prior to attendance at the first session **OR** alternatively can be paid off in instalments as indicated below:

Personal Training Short Course Programme

Single payment price: R11 800.00 **OR** R12 100.00 on terms: Deposit of R4 500.00 upon **registration** 4 equal monthly instalments of R1 900.00 via credit card or debit card

Group Training Short Course Programmes (Aerobics, Body conditioning and Step)

Single payment price: R3 420.00 per programme

Payments can be made via direct deposits or via electronic transfers into Reebok Education's bank account; or via credit/debit card payment by filling in the details below. Please include a copy or fax proof of payment. Retain original proof of payment at all contact sessions and provide such proof to an authorised Reebok Education agent if requested to do so.

For Cash Deposits and Electronic Transfers:

Reebok Education - Standard Bank - Branch: Brooklyn - Branch Code: 011245- Savings Account Number 017563615

For Credit Card / Debit, card Payments:

Credit Card Number _____ Expiry Date _____ CVV Number _____
Last 3 digits on back of card

Straight Budget: Number of month's _____

Rules and conditions available on request. Course prices indicated on this form may change without prior notice.

No refunds given under any circumstances.

The number of pre-paid learners/participants must be adequate for course/event to commence.

SECTION D: AGREEMENT BETWEEN SUPPLIER AND PURCHASER

1. Only to be filled in by learner applicants who are making use of instalment payments.

AGREEMENT

Entered into by and between:

Reebok Education (Pty) Ltd ("Reebok Education") (Reg. No.1994107107107)

And

("The PURCHASER"- please fill in full name and surname)

1. I hereby enrol for the _____ ("the COURSE")
2. I undertake to pay the total course fee of R _____ as follows:
 - 2.1. R _____ immediately, and
 - 2.2. The balance by way of 4 equal monthly instalments of R _____
3. If any one payment set out in paragraph 2.2. Above is not made, for any reason whatsoever, then the full outstanding balance will become immediately due and payable. My monies due by me in terms of this paragraph shall bear interest at the rate of 18.5% per annum.
4. I irrevocably undertake to pay the full amount set out in paragraph 2 above, irrespective of whether I complete the course or not.
5. Unless the full outstanding balance due by me is paid, Reebok Education shall be entitled to withhold results and the course certificate, should I successfully complete the course.
6. Notwithstanding delivery to the PURCHASER, ownership of goods shall not pass until payment of the full purchase price. In the event of default, Reebok Education is authorised to enter the premises of the PURCHASER to recover the goods. This provision does not diminish or vary Reebok Education's right to sue for payment of the full purchase price of goods that it, in its exclusive discretion, may refuse to accept return of.
7. *I have read the full agreement and have been offered a complete and satisfactory explanation of any terms that I may not have understood.
8. I consent to the jurisdiction of the Magistrate's Court having jurisdiction over my person in respect of any proceedings arising out of this agreement and I undertake to pay costs of suit on the attorney-client scale. I choose as my domicilium citandi et executandi the address set out in Section A above.
*Any terms will be explained.

SECTION E: RECOGNITION OF PRIOR LEARNING (RPL) EXEMPTION REQUEST

1. Only to be filled in by learner applicants who are making an RPL exemption request.

Through the process of RPL assessment, Reebok Education considers granting credit to learning that has already been acquired in different ways, for example, work experience and previous training. Such credits may translate as exemption for Short Course Programmes or Modules contained within Reebok Education Short Course Programmes. It is important to note, however, that credit will only be given for learning that has occurred and not for experience *per se*. For this reason, evidence of learning achieved must be provided.

Please Note:

The fee for this application is R300.00 and is payable on submission of this application, prior to the RPL Facilitator considering your request. The fee is not refundable and is paid for the consideration of the RPL application regardless of the outcome. Depending on the nature of further assessment required to establish what you know and/or can do, further assessment fees may be brought to bear on this RPL application.

Please Tick The Appropriate Box:

I want to apply for admission to the Short Course Programme/s even though I have less than a South African Grade 10 and/or I am not 16 years old and I have no relevant experience, for the following reason:

State Reason: _____

I want to apply for admission to the Short Course Programme/s even though I have less than a South African Grade 10 and/or I am not 16 years old but I have the following relevant experience:

Indicate Experience: _____

I want to apply for full exemption from the Short Course indicated based on prior learning/experience for the following reason:

Short Course Title: _____
 State Reason: _____

I want to apply for exemption from the following Modules within the Short Course indicated based on prior learning/experience for the following reasons:

Short Course Title: _____
 Module Titles: _____
 State Reason: _____

Applicant Profile:

In the space below, please enter particulars of certificates, diplomas etc that you have received including attendance on Short Courses and in-service training relevant to this RPL application.

NAME OF CERTIFICATE/DIPLOMA/DEGREE e.g. BA Human Movement Studies	AWARDING INSTITUTION e.g. Stellenbosch University	FULL DATES OF COURSE e.g. February 1999 - June 2002

Please attach the following with this application:

1. Certified copies of your certificates/diplomas/degrees.
2. Curriculum of each certificate/diploma/degree.
3. Certified learner academic record (transcript).

Please provide further work details (if applicable) relevant to this application as well as a CV with broad job descriptions.

SECTION F: DECLARATION, INDEMNITY AND UNDERTAKING BY APPLICANT

1. To be filled in by all learner applicants.

Reebok Education (Pty) Ltd, hereinafter referred to as "Reebok Education"

1. By attending this Short Course programme, I agree to hold harmless Reebok Education, Reebok South Africa and its agents, the companies, its owners, directors, employees - including facilitators - from any and all liabilities arising out of this/these Short Course Programme/s.
2. I agree that should I miss any contact sessions that the onus is upon myself to acquire, and familiarise myself with all details dealt with in those contact sessions.
3. I agree that should I either join the Short Course Programme once underway, or leave before completion of the Short Course Programme, that the onus is upon myself to acquire, and familiarise myself with the content of the (portions of the) Short Course Programme, which I did not attend.
4. I understand that attendance is not a due performance requirement for the Short Course Programmes, but that I may be required to sign a register at all contact sessions in order for Reebok Education to monitor my attendance trends.
5. Should I not successfully complete all the assessment requirements I agree to hold harmless Reebok Education, Reebok South Africa and its agents, the companies, its owners, directors, employees- including facilitators - from any and all liabilities.
6. All services rendered, disbursements incurred and goods sold are rendered subject to Reebok Education's terms and conditions of contract as set out herein ("the terms").
7. Reebok Education reserves the right to amend and add to the terms and rates/charges/fees applicable without notice, from time to time.
8. All prices are quoted inclusive of VAT. Receipt by Reebok Education of a non-refundable deposit (as indicated on Reebok Education's schedule of fees) and the clients original duly completed and signed Reebok Education Registration Form will be required before the client is allowed to attend any Short Course Programme. Minors must be assisted by their legal guardians.
9. The client agrees to pay interest at 2% per month on any monies overdue and owing to Reebok Education. Default in payment by the client of any amount due and owing to Reebok Education will immediately accelerate all amounts owing to Reebok Education.
10. The client agrees to pay legal costs (including collection commission, tracing agents fees, etc) on the scale as between attorney and own client, alternatively to indemnify Reebok Education for all legal expenses incurred (whichever is the greater amount) in the event of Reebok Education handing the matter over to attorneys and irrespective of whether or not legal proceedings have been/are instituted
11. Any certificate signed by a director, officer or manager of Reebok Education shall be prima facie proof of amounts owing by the client and of services rendered by Reebok Education.
12. The client confirms having selected the appropriate Short Course Programme for registration and indemnifies Reebok Education against any claim by the client for suitability of the course chosen by the client
13. Reebok Education shall not be responsible for any loss, damage (in the widest sense including direct and indirect, loss of profit, consequential, etc), injury or accident related to or in connection with the courses offered and the client accordingly indemnifies Reebok Education for all claims in this regard.
14. The client, by registering for a Reebok Education Short Course Programme warrants to Reebok Education that the client is fit and able (in all respects) to attend and complete such Short Course Programme, and the client accordingly indemnifies Reebok Education against any damage and/or injury which the client may suffer in connection with any Reebok Education Short Course Programme which the client attended.
15. Reebok Education reserves the right to withhold certificates and/or examination results where Reebok Education has any unsettled claim against the client including for arrear fees, etc.
16. The client agrees that all assignments/work handed in by clients to Reebok Education becomes the sole and exclusive property of Reebok Education.
17. Reebok Education will retain all assessment event expressions, which may be viewed by the client subject to prior written consent made to a director of Reebok Education. Assessment results are final and no correspondence will be entered into. Clients may, however, have the opportunity to complete supplementary assessment events provided Reebok Education's requirements (Reebok Education reserves the rights to determine such requirements, including the fees payable) for such opportunity have been met and the prior consent of a Reebok Education director has been obtained/confirmed.
18. Withdrawal from a Short Course Programme will not entitle the client to a refund and Short Course Programme registrations/participation are not transferable or capable of being deferred without the prior written consent of Reebok Education (which decision is in Reebok Education's sole and absolute discretion).
19. The client agrees to obey and follow the instructions and commands of the Reebok Education official/facilitator/instructor/mentor/presenter and agrees to adhere to the rules and laws applicable to and determined by the training venues used by Reebok Education for contact sessions and/or training purposes.
20. Clients agree and confirm by signing the Reebok Education registration document that Reebok Education owns and retains the copyright and intellectual property rights in the course materials (in the widest sense) and lecture notes provided, made or used and the learner undertakes not to copy or otherwise store or transmit such materials and the client understands that any unauthorized copying, storage, usage and/or transmission of the materials or any part thereof will constitute breach of their contract with Reebok Education and infringement of Reebok Education's intellectual property rights.
21. A breach by the client of any of these terms (or of the applicable terms at the time) shall entitle Reebok Education to immediately cancel the contract with the client and to retain the monies paid by the client to Reebok Education without prejudice to Reebok Education's other rights at law.
22. The client acknowledges that he/she understands that the Reebok Education Short Course Programmes entail rigorous mental and physical exercise and dietary changes and the client accordingly warrants to Reebok Education that she/he is fit and able to participate in all activities connected with the Short Course Programme selected by the client. The client undertakes to notify Reebok Education in writing of any physical or mental disabilities or impediments upon registering for any Reebok Education Short Course Programme.
23. Reebok Education may in its sole and absolute discretion require a client to provide a suretyship to Reebok Education to secure the client's indebtedness to Reebok Education. Reebok Education will provide the terms of the suretyship agreement in each case.
24. The client warrants that she/he has read the Learner Orientation Manual and understands all the information contained therein, including all information pertaining to learner assessment policies and practices.
25. The client chooses as her/his *domicilium citandi et executandi* the address appearing under her/his name on the Reebok Education registration document.
26. Each and every term and condition herein is severable and divisible from the others and should any term herein be declared invalid then every other term shall remain valid and enforceable. Any indulgence by Reebok Education shall not constitute a waiver of Reebok Education's rights. These terms are not exhaustive of Reebok Education's terms, nor are they exhaustive of Reebok Education's rights at law.
27. I have read and understood the contents of this registration document. I declare that to the best of my knowledge and belief, the above information is correct and that should the information be found to be incorrect or misleading, my application and/or registration and/or certification may be invalidated.
28. If I am a minor, my admission to Reebok Education is subject to the consent of my parent/guardian.

If you are under 21, your parent/legal guardian must sign in the space provided.

"I agree and consent to the declaration and undertaking and the waiver and indemnity made by the applicant above and I consent to the applicant signing the registration form. I hold myself jointly liable with the applicant as a co-debtor for all amounts due by the applicant to Reebok Education, until I notify Reebok Education in writing to the contrary. I irrevocably undertake that I shall not, in any capacity, hold Reebok Education liable for any damage or loss which the applicant or any other person may suffer under any of the circumstances set out in the applicant's declaration."

***Note:** An applicant under the age at 21 must have this form signed by either of her/his parents. Where an applicant has no parents (e.g. they are deceased) a legal guardian is normally officially appointed. In such case the legal guardian must sign this form. If the learner does not have a parent or legal guardian, a responsible adult family member (next-of-kin) or other responsible adult who is prepared to make the declaration and the undertaking, must sign with you.

SIGNED _____ ID NO _____
LEARNER _____

DATED AT _____ ON THE _____

Assisted By:

FULL NAMES _____

SIGNED _____ ID NO _____
PARENT/GUARDIAN/NEXT-OF-KIN _____

DATED AT _____ ON THE _____